

TRYSULL & SEISDON PARISH COUNCIL

Minutes of the full council meeting held on the 11th of October 2023 at Trysull Village Hall

Present: Cllr A Hingley-Smith, Cllr W Blackburn, Cllr C Smith, Cllr J Johns, Cllr M Kelly, and Cllr M Smith.

In Attendance: Mrs C Martin (*Parish Clerk*).

Item 58/23 g was moved forward in order to allow Mr Read to speak.

- g. Best Kept Village – Presentation of Highly Commended Award/ To receive competition de-brief from Competition Judge.

Mr William Read presented the council with the award. He also gave the council a summary of the ways in which the competition was judged and advised the council on how they could improve their scores in the competition for next year. Cllr Hingley-Smith thanked Mr Read for taking the time to speak to the Parish Council.

52/23 Apologies and declaration of interests and dispensations.

The clerk informed the council that apologies have been received from Cllr M Smith (Parish) and Cllr R Reade (District)

No declarations of interests were raised.

53/23 Minutes – to review the minutes and accept the minutes as a true record of the meeting dated the 13th of September 2023.

Cllr Kelly proposed to accept the minutes as a true record of the meeting held on the 13th of September 2023. This motion was seconded by Cllr C Smith and agreed unanimously by the council.

54/23 Planning

- a. To decide on/ratify comments re Planning Applications received since last meeting/planning meeting.

The only application received is detailed below in item 54/23b.

- b. Application - 23/00767/FUL

Cllr Kelly summarised the application for Croft Cottage and the historical issues relating to the property. Cllr Kelly proposed that the council object to the planning permission due its placement in the greenbelt and the fact that it is a grade II listed building. This motion was seconded by Cllr Hingley Smith and agreed unanimously by the council. Cllr Hingley-Smith and Cllr Kelly will work together to form the objection on behalf of the parish council, which will be distributed to the councillors for approval prior to sending.

- c. To review and comment on other planning log matters.

Cllr A Hingley-Smith updated that planning applications 23/00581/LBC and 23/00580/FULHH have been approved. The council noted the information.

55/23 Finance

- a. To review and approve the schedule of payments for October.

The council reviewed the schedule of payments (detailed below), Cllr Hingley-Smith proposed to accept the schedule of payments, this motion was seconded by Cllr Kelly and agreed unanimously by the council.

Recipient of payment	Amount
Clerk's Salary (Oct)	466.40
Grounds Maintenance (7/12)	839.47
Parish Magazine Printing	165.00

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PAYE (Month 6)	116.60
Field Inspections (Sep)	48.00
Defibrillator Box Repair	245.00
Electrode Pads	77.94
Defib Battery	266.50
Black Bin Bags	18.99
Verge Maintenance (1st Qtr 23/24)	170.59
Planter Bulbs	437.28
Play Area Inspection Report	617.70
Petrol	7.99
Petrol Can	9.10

- b. To receive half year accounts to 30th September 2023.
The council reviewed the accounts and noted the information.
- c. To agree in year virements.
The council received and noted the information regarding the in year virements. Cllr Hingley-Smith proposed to accept the proposed in year virement, this motion was seconded by Cllr Johns and agreed unanimously by the council.

56/23 Correspondence

Clerk to inform Councillors of correspondence received.

The clerk summarised that she has sent relevant email correspondence to the councillors.

Cllr Hingley-Smith summarised the correspondence from Councillor Kath Perry regarding heritage assets, she suggested that councils should put aside precept for the management of heritage assets. She has requested that the council sends a list of assets to her. The council noted the correspondence.

57/23 Highway Matters

- a. Highway Safety/Reporting
Cllr C Smith reported that on Ebstree Road there are overhanging branches and loose branches on this area. This is a concern to road safety. Cllr Blackburn reported that the trees are tangled in the BT cables. Cllr Blackburn will report the issue on my staffs.
- b. Community Speed Watch update.
Cllr Hingley-Smith reported that the quarterly figures have been provided to the district council.
- c. Highway maintenance – to report any issues.
No concerns were raised.
- d. Signs – to report any damage or concerns relating to signs.
Cllr Kelly raised his concerns about the Road 'direction' sign on the Bridgnorth / Feiashill Road junction that still remained in a ruinous state.
- e. To discuss additional road sweeping.
Cllr Hingley-Smith reported that he would engage with District to formalise additional road sweeping as the guttering/drainage has debris growing, which is a concern.

58/23 Parish Matters

- a. Play Area Report / Update on necessary repair work.
The clerk updated the council on the actions taken, the clerk has requested the work to be commissioned the clerk will chase this up to request a start date.
- b. Defibrillator / Update on repair work.
Cllr Johns updated the council that the defibrillator cabinet has been repaired, new pads have been ordered and the Trysull tigers provided a defibrillator for the council to use.

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- c. Community Car Park / Garden
Cllr Hingley-Smith updated the council that the leases are going through and the legal documentation is almost complete.
- d. Community Garden
Cllr C Smith updated that the District Council have advised that they are not able to assist with funding but will help with the grass cutting of the designated area. Cllr Smith is in contact with the sponsors to raise money/donation of materials and time to assist with the project. Cllr Smith will put together a detailed cost plan when he has more information and will register the group to aid funding.
Cllr C Smith proposed to form a working-party for the community garden competition with Cllr Johns and Cllr Smith as council representations and any other councillor who wishes to be involved.
- e. Licence – Housing Plus Land / Parish Notice Board
Cllr Hingley-Smith summarised the actions that have been taken in regard to the licence permission. Home Plus have agreed to grant permission for 2 years but with long-term intentions to leave consents in situ.
- f. Verge maintenance – to receive update on Tidy-up plans.
Cllr Johns updated that there is a session planned for this weekend with volunteers to assist in maintaining the hedges.
- g. Best Kept Village – Presentation of Highly Commended Award/ To receive competition de-brief from Competition Judge.
This item was moved to the beginning of the meeting as is minuted above.
Cllr C Smith proposed to form a working-party for the best kept village competition with Cllr Johns and Cllr Smith as council representations and any other councillor who wishes to be involved.
- h. To discuss the preparation of ‘Well-being’ activities and projects list.
Cllr Hingley Smith updated the council on the range of activities that promote wellbeing in the council, a list is to be sent to the district council.
- i. To discuss up-dating of web-site directory / Parish Magazine directory.
Cllr Hingley-Smith reported that the council will need to update the parish magazine directory with current information for the clerk and councillors.
- j. To receive up-date on Calendar competition.
Cllr Johns updated the council that the closing date is at the end of the month, the council have received entries for the competition from students on the school.
- k. Trysull Christmas Lights.
Cllr Hingley-Smith updated that the council needs to consider the issue of Christmas lights for next year as the planning will need to start now. The council discussed viable options for the Christmas lights.
- l. Seisdon Christmas Lights. To be sanctioned for continuance.
Cllr Hingley-Smith updated the council on the current Christmas light plans and the council will be updated on the continued progress. All agreed with the continuance of the ‘Lights’

59/23 District/County Councillor Report

The district councillor was not present at the meeting so a district councillor report could not be received.

60/23 Open Forum

To allow members of the public to raise concerns and ask the council questions.

No concerns were raised. Mr Luke Hingley-Smith was nominated for the vacancy on the Parish Council.

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61/23 To confirm the date of the next Parish Meeting

The council confirmed that the date of the next Parish Council meeting will be Wednesday 8th November 2023 at 7.00 p.m.

Meeting closed at 20.43.

A. Hingley-Smyth
8/11/23